

# WOODHILL SANDS TRUST

## Smoke Free Policy

3 October 2022



<b>Introduction</b>	<p>The Woodhill Sands Equestrian Centre is an equestrian recreational sport and amateur training and competition facility. It is the principal equestrian training and competition venue in Rodney and also serves the wider Auckland region and across Northland and Waikato.</p>
<b>Purpose</b>	<p>The purpose of this policy is to provide clear direction to workers and those on site for training and competition events around the approach the Trust takes in relation to smoking and vaping on venue grounds.</p> <p>The policy is intended to create a safe and healthy environment for all participants.</p> <p>The Policy will ensure that the Trust complies with its legal obligations to provide a safe environment for participants.</p>
<b>Scope</b>	<p>This policy applies to all persons on site at the Woodhill Sands Equestrian Centre at any time. The policy covers smoking and vaping.</p> <p>This policy applies to all persons on site at the Woodhill Sands Equestrian Centre at any time.</p> <p>For the avoidance of doubt this includes:</p> <ol style="list-style-type: none"><li>all people who are supporting the operations of the venue (at a training or competition event) this includes all athletes, staff, officials and coaches;</li><li>all people volunteering at the event; and</li><li>anyone else who is supporting or spectating at a training day or competition as a condition of entry to a location.</li></ol>
<b>Principles</b>	<p>Woodhill Sands is committed to providing a smoke free environment, in accordance with the Smoke Free Environments Act 1990. The importance of providing a healthy work environment is recognised, therefore smoking will not be permitted in the workplace.</p> <p>The Policy aims to create a healthy, clean environment where people at Woodhill Sands can enjoy the space and event without exposure to tobacco or vape smoke and cigarette/vaping litter.</p>
<b>Policy Application</b>	<p>Smoking/vaping will not be permitted in the workplace, except for in designated areas. For workers this is behind the kiosk.</p> <p>Smoking/vaping will not be permitted at any time within the confines of any building.</p>

	Smokers must dispose of their cigarette butts in a tidy and safe manner. Those people vaping must dispose of their atomizer or cartridge in a tidy and safe manner.
<b>Policy variations</b>	It is recognised that as the Trust provides the facility for overnight stays at the venue for events that participants may be on site who smoke. In this case, those persons may smoke or vape but only when in the immediate vicinity of their vehicle. They must not smoke or vape around the rings, office, kiosk or toilets and must dispose of cigarettes or cartridges in a tidy and safe manner.
<b>Review and Reporting</b>	The Venue Operations sub-committee will present annually to the Trust a report which will outline the application of the policy over the preceding 12 months and if any amendments are recommended.
<b>Key documents</b>	Auckland Council Smokefree Policy 2017 – 2025 <a href="https://www.aucklandcouncil.govt.nz/plans-projects-policies-reports-bylaws/our-policies/Documents/smokefree-policy-2017-2025.pdf">https://www.aucklandcouncil.govt.nz/plans-projects-policies-reports-bylaws/our-policies/Documents/smokefree-policy-2017-2025.pdf</a>

Approved Trust Meeting 15 Nov 2022